



THE ST EUSTACE CLUB

Incorporating the Old Kensingtonian Club

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CONSTITUTION AND BY-LAWS

IN RESPECT OF THE INCORPORATION OF THE OLD KENSINGTONIAN CLUB WITH THE SAINT EUSTACE CLUB

September 2026

PRELIMINARY NOTE

These Rules state the constitution upon which membership of the St Eustace & Old Kensingtonian Club is offered and enjoyed. They arise from a need for a new joint constitution, in respect of the period of relocation and amalgamation current to the incorporating institutions during the drafting of this document. The By-laws which follow regulate the ordinary use of the Club and the civilised conduct of its daily life. Together they are intended to secure good order without officiousness, privacy without solemnity, and that agreeable ease which is the proper object of a club.

The Club is a proprietary club. Nothing in these Rules constitutes the membership as an association owning the Club, the Castle or any part of either; nor does membership confer a vote in, or a share of, the undertaking. The Proprietor nevertheless intends that the customs and affections of the membership should be treated with proper weight, and has therefore provided for a House Committee and for the offices described below.

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PART I — THE RULES OF THE CLUB

1. Name, Seat and Character

- 1.1 The Club shall be called The St Eustace Club, Incorporating the Old Kensingtonian Club, and may in its correspondence and public description be styled “The St Eustace Club, Kirkcudbrightshire”.
- 1.2 The Club currently has its premises at Buittle Castle, Kirkcudbrightshire, under an agreement entered into by the Proprietor for a term of fifty years commencing in 2026. If that agreement ends, or the Club is otherwise moved, the Proprietor may appoint other premises as its seat.
- 1.3 The Club is a proprietary social and country-house club. It is conducted for the benefit and enjoyment of its members, but is owned, financed and carried on by the Proprietor, which is currently Starhemberg Ltd., as a private undertaking.
- 1.4 The Club is non-political and welcomes members without regard to religious belief. It respects the historic building which hosts its activities, and its continuing heritage, cultural, and religious uses; no adherence to a confession is required for membership.

2. Objects

2.1 The objects of the Club are:

- (a) to provide at its country-house premises a congenial setting for friendship, conversation, afternoon tea, supper, dinner, hospitality and repose;
- (b) to encourage an intelligent enjoyment of country life, field sports, natural history, architecture, history, music, letters and the arts;
- (c) to preserve and animate the historic character of Buittle Castle and its Chapel, and to treat both as places with a continuing life and purpose;
- (d) to establish relations of reciprocity with worthy clubs at home and abroad;
- (e) to offer such bedrooms, entertainments, expeditions, lectures, services and other amenities as the Proprietor may think proper; and
- (f) to apply or donate such portion of the Club’s receipts or profits as the Proprietor shall determine towards the upkeep of the historic Chapel and towards religious, charitable or cultural initiatives consonant with the spirit of the place.

- 2.2 The declaration in Rule 2.1(f) is an object and settled intention of the undertaking; it does not create a trust in favour of any member or give a member a right to demand an account of the Proprietor’s dispositions.

3. The Proprietor

- 3.1 “The Proprietor” means the person, partnership, company or other body for the time being carrying on the Club and designated as proprietor in its official notices. The Current Proprietor is Starhemberg Ltd.
- 3.2 The Proprietor shall have the sole ownership and ultimate government of the Club and may, without prejudice to the generality of that authority:
 - (a) determine the premises, rooms, facilities, services, hours and occasions upon which the Club is open;
 - (b) appoint and remove the Secretary, the Committee, office-holders, employees and contractors;
 - (c) create, vary or discontinue classes of membership and determine entrance fees, subscriptions, charges and concessions;
 - (d) admit, decline, suspend or terminate membership in accordance with these Rules;
 - (e) enter into, vary or discontinue reciprocal arrangements;
 - (f) make, suspend or alter By-laws and issue temporary directions for the good order, safety or convenience of the House; and
 - (g) close, remove, reconstitute, sell or discontinue the Club or any part of its undertaking.
- 3.3 The Proprietor may delegate any function to the Secretary, the Committee or another fit person, and may resume that function at pleasure.

- 3.4** No member, Committee member or office-holder shall, merely by reason of membership or office, acquire any estate or interest in the Club, the Castle, their contents, goodwill, revenues or assets, nor any authority to bind the Proprietor.

4. Interpretation

- 4.1** In these Rules and the By-laws, unless the context otherwise requires:

- (a) “the Castle” means Buittle Castle, its grounds, Chapel, dependencies and such neighbouring premises as may be brought into use by the Proprietor;
- (b) “the Club Rooms” means those rooms or parts of the Castle set aside from time to time for the use of members and their guests;
- (c) “the Secretary” includes the Club Secretary, House Manager or other person authorised to exercise the relevant duty;
- (d) “member” means a person whose membership is current and not suspended;
- (e) “guest” means a person introduced by and under the responsibility of a member; and
- (f) “reciprocal visitor” means a member in good standing of a club with which a current reciprocal arrangement subsists.

- 4.2** Words importing one gender include every gender; the singular includes the plural; headings assist reference but do not govern construction.

- 4.3** If a question of interpretation arises, the determination of the Proprietor shall govern the domestic administration of the Club, subject always to the law of Scotland.

5. Patron, Master and Honorary Offices

- 5.1** The Proprietor may invite a distinguished person to become Patron of the Club and may appoint a Master, Deputy Master, Chaplain, Honorary Secretary, Honorary Treasurer, Keeper of the Field or other honorary officers. The Master shall preside at Club occasions when present and may chair the House Committee; a Deputy Master may act in the Master’s absence.
- 5.2** The Master is the Club’s presiding and ceremonial head. The office carries no ownership, statutory management or executive authority, and does not qualify its holder to bind the Proprietor. The Proprietor may delegate a defined function in writing.
- 5.3** Other honorary offices are honours and services to the Club, and carry no proprietary or executive authority unless a written delegation expressly provides otherwise.
- 5.4** An appointment shall endure for the term stated in it or, if no term is stated, at the pleasure of the Proprietor.

6. The Secretary

- 6.1** The Secretary shall be the principal officer of the Club and, under the direction of the Proprietor, shall conduct its ordinary affairs.
- 6.2** The Secretary may maintain the roll of members; receive proposals; issue notices and cards; make reservations; regulate the use of the Club Rooms; give directions to staff; receive complaints; collect sums due; and do all other things reasonably necessary for the peace and good order of the House.
- 6.3** A direction of the Secretary given in the ordinary administration of the Club shall be obeyed at once. A member who feels aggrieved may afterwards address the Proprietor in writing; a dispute is not to be conducted before guests or staff.

7. The House Committee

- 7.1** The Proprietor may constitute a House Committee of not fewer than three nor more than **twelve** members. The Master shall ordinarily preside over it; if no Master has been appointed, the Proprietor shall appoint a chairman. The Committee may include the Deputy Master and such honorary officers as the Proprietor appoints. Appointments may be for a stated term and may be renewed or ended by the Proprietor.

- 7.2 The House Committee shall advise upon candidates, reciprocal clubs, entertainments, traditions, the comfort of members and such other matters as are referred to it.
- 7.3 The House Committee may meet in person or by suitable electronic means. Three members shall ordinarily form a quorum. Its proceedings and recommendations are confidential.
- 7.4 The House Committee is consultative and does not represent the members as a governing body. The Proprietor undertakes, save in exceptional circumstances, to act in accordance with its advice. The Committee has no authority to incur expenditure, employ staff, conclude a contract or bind the Proprietor unless specifically authorised in writing; the Proprietor retains ultimate ownership and legal responsibility for the Club.
- 7.5 A Committee member having a personal, professional or financial interest in a matter shall declare it and, if requested by the Master or, in the Master's absence, the person presiding, withdraw while that matter is considered.

8. Classes of Membership

- 8.1 The ordinary classes of membership and their usual qualifications are set out in Schedule I. The Proprietor may create, vary or discontinue classes or distinctions from time to time.
- 8.2 The qualifications, facilities, voting rights (if any), subscriptions and limitations of a class shall be those announced for it from time to time. Unless expressly stated otherwise, no class carries a vote in the ownership or management of the Club.
- 8.3 A concession granted to members of an outside body, including an affinity or countryside organisation, is a tariff arrangement only. It does not confer membership upon that body or fetter the Club's discretion in considering each candidate individually.

9. Qualifications for Membership

- 9.1 Membership is open to suitable candidates of full age whom the Club considers likely to enter into the life of the House, to value its objects and to contribute to the ease and pleasure of their fellow members.
- 9.2 Rank, title, profession, fortune, celebrity and public achievement may be interesting circumstances; none is a qualification in itself. The governing consideration is whether the candidate and the Club are likely to enjoy one another's company.
- 9.3 No person has a right to be proposed, elected or given reasons for a decision upon candidature.

10. Proposal and Election

- 10.1 A candidate shall ordinarily be proposed and seconded by two members who know the candidate personally and are prepared to answer for the candidate's character and suitability.
- 10.2 The proposal shall be made in the prescribed form and shall contain such particulars and consents as the Secretary reasonably requires. The proposer shall not lend a name as a formality, but shall satisfy himself that the candidate understands the nature of the Club.
- 10.3 Candidates are expected to make contact with at least one member of the House Committee to arrange a convenient time to invite the committee member to luncheon or dinner. Such an occasion is an opportunity for acquaintance, and should neither be an examination nor a promise of election.
- 10.4 The candidate's name will be placed before the Committee for confidential advice. The Proprietor shall approve the Committee's decision. The Proprietor may, in exceptional circumstances, defer or decline the proposal without assigning a reason.
- 10.5 The Proprietor may, exceptionally, invite a person into membership without proposal and seconding, or dispense with any formality during the Incorporation period of the Club.
- 10.6 A candidate who has been declined shall not ordinarily be proposed again within two years unless the Proprietor consents.

11. Commencement and Evidence of Membership

- 11.1** Election becomes effective when the candidate has accepted in writing, paid the entrance fee and first subscription (if any), and received confirmation from the Secretary.
- 11.2** Every member's name and current address shall be entered upon the Club roll. A member shall notify the Secretary promptly of any change in postal address, electronic address or other particulars reasonably required for administration.
- 11.3** A membership card may be issued. It remains the property of the Club, is personal to the member, and shall not be lent, copied, altered or used to procure a benefit for another person.
- 11.4** The Secretary may require the production of the card or other satisfactory evidence of identity before admitting a person to the Club Rooms or extending a member's privilege elsewhere.

12. Entrance Fees, Subscriptions and Charges

- 12.1** Entrance fees, annual subscriptions and other charges shall be fixed by the Proprietor and published in the current tariff. Separate terms may be set for different classes and qualifying affiliations, and may be varied by notice.
- 12.2** The Club year shall be the calendar year unless otherwise announced. A subscription is payable in advance on the date stated in the renewal notice.
- 12.3** The Proprietor may require payment by direct debit, standing order, card or another reasonable method. A member remains responsible for ensuring that payment is made notwithstanding the failure or expiry of a mandate.
- 12.4** If a sum remains unpaid after notice, the Secretary may suspend all privileges until payment is received. If it remains unpaid for sixty days, membership may be treated as resigned without prejudice to sums already due.
- 12.5** Subscriptions and entrance fees are not apportioned or refundable save where the published terms, the Proprietor's discretion or the law otherwise requires.

13. Nature and Extent of Members' Privileges

- 13.1** A member may use the Club Rooms and available services during the times and upon the terms announced for the member's class, subject to reservation, capacity, private engagements, conservation, worship, public opening, maintenance and the exigencies of a lived-in historic house.
- 13.2** Membership does not guarantee a particular table, bedroom, event, reciprocal introduction, sporting day, opening hour or facility; nor does it give a right of entry to private, residential, service, conservation or other restricted parts of the Castle.
- 13.3** The Castle may also receive residents, diners, wedding parties, visitors to the monument, worshippers, scholars and other members of the public. Their presence is not inconsistent with the Club's private character, provided that the Club Rooms and member occasions are regulated by the Proprietor.

14. Guests

- 14.1** A member may introduce guests subject to the By-laws and any temporary limit announced by the Secretary. The privilege is intended for hospitality, not as a substitute for membership.
- 14.2** The introducing member is responsible for the conduct, dress, charges and observance of the Rules by every guest, and shall ordinarily remain in the Club while the guest is present. It is the established practice that members not produce monetary instruments during their visits. It is, therefore, expected, that a member will have charges incurred by his guest(s) placed upon his own account.
- 14.3** The Secretary may decline the admission of a guest, limit repeated introductions, or require a habitual guest who is eligible for membership to be proposed before returning.
- 14.4** A person whose membership has been suspended or terminated, or whose candidature has recently been declined, shall not be introduced without the prior leave of the Secretary, in consultation with the Committee.

15. Reciprocal Visitors

- 15.1** The Club may enter into reciprocal relations with other clubs and may issue letters of introduction for members in good standing.
- 15.2** Reciprocity is a courtesy between independent houses, not an entitlement annexed permanently to membership. An arrangement, facility or rate may be limited, varied, suspended or withdrawn by either club at any time.
- 15.3** A reciprocal visitor shall produce a current card and, ordinarily, a letter of introduction, comply with the Rules and By-laws, and pay all charges before departure unless credit has been expressly arranged.
- 15.4** A member seeking an introduction elsewhere shall apply in good time and shall not place the Club in embarrassment by pressing for an exception to the host club's rules, capacity, or local customs.

16. Accounts, Liability and Damage

- 16.1** A member shall settle accounts when presented or within the period stated. The member is liable for charges incurred by the member and by guests introduced under the member's name.
- 16.2** A member who causes, or whose guest causes, loss or damage beyond fair wear may be required to meet the reasonable cost of repair, conservation or replacement.
- 16.3** Property is brought to the Club at its owner's risk, except to the extent that liability cannot lawfully be excluded. The Club accepts no responsibility for money, jewels, sporting equipment, vehicles or other valuables not formally deposited for safekeeping.

17. Resignation and Change of Class

- 17.1** A member may resign by written notice to the Secretary. Resignation does not release an amount already due and does not ordinarily entitle the member to repayment of an entrance fee or subscription.
- 17.2** An application to change class shall be made in writing and is subject to eligibility, capacity and the Proprietor's approval. It shall take effect on the date notified by the Secretary.
- 17.3** Membership is personal and ends upon death. It is not transmissible to a spouse, partner, relative, heir, personal representative or purchaser, though such a person may of course be considered upon individual application.

18. Conduct, Suspension and Termination

- 18.1** A member shall not act in a manner unbecoming a member of the Club, injurious to its character or tranquillity, prejudicial to the safety or comfort of another person, or likely to bring the Club, any member of the Club, or the Castle into disrepute.
- 18.2** Where conduct requires immediate attention, the Secretary may direct a member or guest to desist, leave the premises, or remain away pending consideration. Such a direction is precautionary and need not imply a concluded judgment.
- 18.3** The Master may warn or suspend a member, impose reasonable conditions, invite resignation, decline renewal, or terminate membership if satisfied that the member:
- (a) has materially or repeatedly broken a Rule, By-law or reasonable direction;
 - (b) has failed to pay a sum due;
 - (c) has behaved in a manner inconsistent with the objects or good name of the Club; or
 - (d) has ceased, in the Master's considered opinion, to be a suitable member of the House.
- 18.4** Save where urgency, confidence or the interests of another person make it inappropriate, the member shall be told the substance of the concern and given a fair opportunity to make written representations.
- 18.5** The Master's decision shall be communicated in writing and shall be final within the domestic constitution of the Club. Reasons may be withheld where their disclosure would breach confidence, prejudice another person or be otherwise improper.
- 18.6** A former member shall return the membership card and cease to represent any connection with the Club. Any repayment shall be at the Proprietor's discretion except where the law requires otherwise.

19. Privacy, Confidence and the Club's Name

- 19.1** The privacy of the House is a condition of its ease. A member shall not, without proper consent, disclose the identity or presence of another member or guest, repeat a private conversation, publish an image made in the Club, or communicate confidential Club business.
- 19.2** The membership roll, proposals, Committee proceedings, disciplinary matters, private events and reciprocal correspondence are confidential records of the Club.
- 19.3** No member shall use the name, arms, badge, address, stationery, membership list or reputation of the Club for business solicitation, political endorsement, fundraising, litigation, publicity or the promotion of an outside body without written permission.

20. Notices and Communications

- 20.1** A notice may be given personally, by post, by electronic mail, through the members' area of an official website or application, or by display in the Club. A notice sent to the latest address supplied by the member shall be deemed duly given in the ordinary course.
- 20.2** The Club may process personal information for the administration, safety and legitimate promotion of the Club in accordance with its privacy notice and applicable law.
- 20.3** A member may choose not to receive promotional communications, but must provide a means by which essential notices concerning membership, charges, safety or the Rules may be delivered.

21. Alteration of Rules and By-laws

- 21.1** The Proprietor may amend these Rules after such consultation with the Committee as is practicable. A material amendment shall ordinarily be notified to members before or upon taking effect.
- 21.2** The Proprietor or Secretary may make or alter a By-law or temporary House direction whenever reasonably required for licensing, safety, conservation, privacy, service or good order. A temporary direction may take effect immediately.
- 21.3** Continued use of the Club after an amendment takes effect constitutes acceptance of the Rules as amended, without prejudice to any right which the law gives a member to resign or cancel.

22. Closure, Removal and Cessation

- 22.1** The Proprietor may close all or part of the Club temporarily for works, private occupation, public events, worship, conservation, emergency, seasonality or another sufficient reason.
- 22.2** The Proprietor may remove the Club to other premises, combine it with another undertaking, or cease to carry it on. So far as reasonably practicable, members shall be given notice of a substantial permanent change.
- 22.3** Upon cessation, no member has a claim upon the assets or surplus of the Club. Any contractual right to repayment shall be determined by the terms then applicable and the law.

23. Governing Law

- 23.1** These Rules, the By-laws and the relationship between the Club, the Proprietor and each member are governed by the law of Scotland. The Scottish courts shall have jurisdiction, subject to any mandatory right which a consumer may possess elsewhere.

PART II — THE BY-LAWS OF THE HOUSE

1. Admission and Hours

- 1.1 The Club shall be open at the hours and on the days announced by the Secretary. The whole or any part may be reserved for a Club occasion, private engagement, public visit, religious service, maintenance or rest.
- 1.2 Members and reciprocal visitors shall enter by the appointed door, present a card if asked, record their visit in the Club Book, and cause their guests to be properly entered in the same.
- 1.3 A request by an authorised member of staff concerning admission, capacity, safety or the closing of a room shall be accepted courteously and without debate.

2. The Club Rooms and the Castle

- 2.1 Rooms assigned to the Club shall be indicated from time to time. Private apartments, offices, kitchens, cellars, attics, service passages, conservation areas and rooms marked private are not open to members merely by virtue of membership.
- 2.2 The Castle is an historic building and, in parts, a private home. Members shall handle doors, windows, furniture, books, pictures and objects with the care which they would wish shown to their own inheritance.
- 2.3 No object, book, picture, paper, fitting or item of Club property may be removed or rearranged without leave. Notices shall not be posted, and pamphlets or petitions shall not be circulated, unless approved by the Secretary.

3. Reservations, Supper and Dinner

- 3.1 Reservations should be made in the manner and by the time announced. The Secretary may require a deposit, card guarantee, final number or menu choice for a party or special occasion.
- 3.2 A reservation belongs to the member in whose name it is made and may not be sold or transferred. A member unable to attend shall cancel promptly; a late-cancellation or non-attendance charge may be made where the Club has incurred loss.
- 3.3 Members and guests should arrive punctually. The House may hold a table for a reasonable interval, after which it may be released or the service adjusted so that other diners are not inconvenienced.
- 3.4 The arrangement of tables and precedence at formal occasions rests with the Secretary. No member has a proprietary claim to a particular chair, table, room or place by the fire, however long or affectionate the custom.
- 3.5 The House does not ordinarily serve luncheon. Afternoon tea and a savoury board may be available until five o'clock. Luncheon may be arranged by prior agreement for a Club occasion.
- 4.1 The Club may keep a common table at supper, dinner or on stated evenings. Its purpose is to enable a member dining alone, a new member or a properly introduced visitor to find company without contrivance.
- 4.2 Those joining the Club Table undertake to converse beyond their own party, to receive introductions graciously, and to avoid private business, or the monopolising of conversation.
- 4.3 The Secretary may settle the number, menu, time and seating of the Club Table. Dietary needs notified in good time will be met so far as the House can reasonably do so.

5. Dress

- 5.1 Dress at the Club should be consonant with an old country house: civilised, unostentatious and appropriate to the hour and occasion.
- 5.2 Mud, wet outer garments and sporting boots belong in the Narthex of the chapel or porch. Members should not carry wet or soiled clothing into the principal rooms.

- 5.3 Jacket and tie are required for dining in the Great Hall. Members wishing to take supper informally may be seated in the Morning Room. The Secretary may prescribe greater formality for a Club Table Dinner or special occasion.
- 5.4 Highland dress, national dress, service uniform, academic dress and clerical dress are always proper when suitable to the occasion.
- 5.5 Sportswear, beachwear, conspicuous advertising, torn clothing and caps indoors are not suitable in the principal rooms. Trainers and denim are permitted only outside and are generally discouraged.
- 5.6 The Secretary shall decide any question of dress, quietly and with tact. A member should spare both host and staff the embarrassment of being asked twice.

6. Guests

- 6.1 A member may ordinarily introduce not more than three guests at one time without prior arrangement. A larger party requires the Secretary's leave and may be treated as a private function.
- 6.2 The member shall meet guests on arrival, make the necessary introductions and remain responsible for them until departure. A guest shall not ordinarily use a Club Room unaccompanied.
- 6.3 A member shall not repeatedly introduce the same person so as to evade candidature or subscription. The Secretary may set a yearly limit or invite the person to seek membership.
- 6.4 Guests are not to sign accounts to a member's name in the member's absence, unless the member has given prior written authority and the Club has agreed to extend it.

7. Reciprocal Visitors

- 7.1 A reciprocal visitor should arrange an introduction in advance and produce a letter from the home club confirming current good standing.
- 7.2 Unless an agreement provides otherwise, a reciprocal visitor may use the Club for not more than thirty days in a calendar year and not as a substitute for membership while ordinarily resident within the Stewartry of Kirkcudbright or Dumfriesshire.
- 7.3 A reciprocal visitor is received as a guest of the House and is expected to observe its customs. Charges shall be settled directly before departure unless the two clubs have arranged otherwise.

8. Children and Young Persons

- 8.1 Children are welcome as residents and at family occasions, and at such other times as the Secretary announces. The ordinary evening life of the drawing and dining rooms is, however, intended for adults.
- 8.2 A person under sixteen shall be accompanied and properly supervised. The introducing adult is responsible for ensuring that play, devices, and movement through the Castle do not disturb others or endanger historic contents.
- 8.3 No person under eighteen may be supplied with alcohol or admitted to an occasion from which the law or the Club's licence excludes that person.

9. The Chapel

- 9.1 The Chapel is a place of worship and recollection, not an extension of the bar or drawing room. It shall be entered quietly and treated with reverence whether or not a service is in progress.
- 9.2 Food, drink, smoking, telephone conversation and casual business are not permitted in the Chapel. Photography, music, readings, decoration and private ceremonies require prior leave.
- 9.3 The Chapel may be closed for services, preparation, pastoral use or conservation. Members and visitors of every belief shall be treated with courtesy; no person is to be pressed upon in matters of religion.
- 9.4 Outerwear may be left at the hooks and stalls of the Chapel, or in the porch, as directed by the House.

10. Bedrooms and Residence

- 10.1** Bedrooms may be offered to members, their guests, reciprocal visitors and the general public upon the tariffs and booking terms then in force. Membership may carry a priority or rate, but never a right to a room.
- 10.2** The name of every resident shall be supplied, and no room may be occupied by a person not included in the booking without the House's consent and any registration required by law.
- 10.3** Check-in, check-out, cancellation, deposits, minimum stays and charges shall be governed by the accommodation terms current at the time of booking.
- 10.4** Residents shall show the same consideration at night as in the Club Rooms. Parties, additional visitors, animals, firearms, candles and electrical equipment are subject to the House's directions.

11. Public Opening and Private Engagements

- 11.1** Buittle Castle may continue to be opened as an historic monument and visitor attraction and may receive tours, weddings, residents, diners, concerts, services and private parties not confined to members.
- 11.2** Members are asked to remember that a well-run house depends upon mutual courtesy. Public visitors are not intruders where properly admitted, and members are not exhibits. The Secretary shall mark the distinction by reserving rooms, times or entrances as occasion requires.
- 12.1** Mobile telephones and audible devices shall be silenced on entering the principal rooms. Calls may be made in bedrooms, outdoors away from company, or in a room appointed for the purpose.
- 12.2** A telephone shall not be taken out or used in the Library or the Baron's Chamber. A member needing to use a telephone shall excuse himself and leave the room. In other rooms, brief checking of a message in a discrete way is permissible, but continued use is discouraged and must never disturb another person.
- 12.3** Business may be transacted in a private room reserved for it. The Club is not to become a branch office, showroom, political headquarters or place for canvassing fellow members.

13. Photography, Recording and Publication

- 13.1** No person shall photograph or record another member, guest or member of staff without consent. Private papers, membership material, candidate information and conversations shall not be photographed or transmitted.
- 13.2** Photography of the building for personal use may be permitted in designated areas. Professional photography, drones, live transmission, commercial publication and posting of social-media content require prior written permission.
- 13.3** A member shall not announce another person's presence, tag that person or publish the details of a private occasion without consent. The fact that an image can be made unobtrusively does not make its publication courteous.
- 13.4** Only the Proprietor or an authorised spokesman may speak to the press on behalf of the Club.

14. Conversation and Confidence

- 14.1** The Club does not prescribe opinions. Political, religious and public questions may be discussed, but haranguing, recruitment, personal denunciation and the pursuit of a quarrel are out of place.
- 14.2** A member who learns something in the confidence of the House shall not repeat it outside. Particular discretion is expected concerning candidates, private guests, family matters, business affairs and the reasons for a member's absence.
- 14.3** Introductions should be made where they assist conversation. Titles and distinctions may be used correctly, but neither deference nor display should impede the natural equality of good company.

15. Alcohol and Refreshment

- 15.1** Alcohol may be supplied only by or with the authority of the Club and in accordance with the premises licence, occasional licence and the law. The permitted hours and areas shall be observed without exception.
- 15.2** No person may bring alcohol for consumption on the premises without prior permission. A bottle accepted for a private dinner may be subject to corkage and to the Club's licensing arrangements.
- 15.3** Staff may refuse or cease service to any person without being required to debate the matter. Uncontrolled intoxication, pressing drink upon another, and conduct made tiresome by drink are grave discourtesies and may be reported under Rule 18.
- 15.4** Non-alcoholic refreshment shall be available, and no assumption is to be made that a member or guest wishes to drink alcohol.

16. Smoking and Cigars

- 16.1** Smoking and vaping are not normally permitted within the Castle or any substantially enclosed place in which the law forbids them. No description of a room or occasion shall be used to evade the law.
- 16.2** The Club maintains an outdoor terrace for smoking and may arrange cigar tastings or dinners where these can lawfully and considerately be held.
- 16.3** Ends and ash shall be disposed of safely in the receptacles provided.

17. Country Pursuits, Arms and Sporting Days

- 17.1** A sporting day, shoot, stalk, fish, ride, hunt meet, falconry display or other country pursuit arranged in connection with the Club is subject to its own invitation, safety briefing, estate rules, insurance requirements and the directions of the keeper, host, guide or instructor.
- 17.2** A firearm or other weapon shall be brought only for a lawful authorised purpose, by a person holding every certificate, permission and insurance required. It shall arrive unloaded and secured, and shall be stored or handled only as directed.
- 17.3** The decision of the keeper, shoot captain, guide or instructor upon safety is immediate and final. A person who appears unfit, or disregards a direction shall not participate.
- 17.4** The Club's sympathy with country pursuits imports respect for quarry, husbandry, conservation, neighbours and the law. Boastfulness, cruelty and careless display are contrary to the character of the House.
- 17.5** Shooting and fishing shall be arranged in advance with the Honorary Secretary. If that officer is, arrangements shall be made with another member of the Committee.

18. Dogs and Other Animals

- 18.1** Well-behaved dogs may be admitted to the grounds and such rooms as are designated. Except for assistance dogs, they are not ordinarily permitted in the dining room, Chapel or on upholstered furniture.
- 18.2** A dog shall be clean, under control and on a lead where requested. Its owner is responsible for fouling, noise, damage and any injury caused.
- 18.3** Horses and other animals may be brought only by prior arrangement and shall be kept in the places and under the conditions directed by the estate.

19. Vehicles and Arrival

- 19.1** Vehicles shall use the appointed entrance and parking places, proceed at modest speed, give way to pedestrians and animals, and avoid lawns, verges and service access.
- 19.2** A driver shall not sound the horn unnecessarily, leave an engine running near the house, or park so as to obstruct an emergency route, ceremonial arrival or another vehicle.

19.3 Taxis and drivers should be directed to the appointed waiting place. The Club may move a vehicle in an emergency and may recover the reasonable cost occasioned by improper parking.

20. Cards, Games and Wagers

20.1 Cards, chess, backgammon and other lawful games may be played in the rooms and at the times appointed.

20.2 Stakes shall be modest and suited to amusement among friends. Commercial gaming, bookmaking, unlawful betting and the importuning of others to wager are forbidden.

21. Staff

21.2 A complaint or request concerning service should be addressed to the Secretary or duty manager, not argued across the room. Members shall not enter a staff-only area in search of assistance.

21.3 Individual tipping is not practised. Members are encouraged to contribute to the annual staff fund, which shall be distributed on Boxing Day.

21.4 No member shall seek confidential information from staff concerning another member, guest, candidate or private event.

22. Addresses, Deliveries and the Club's Facilities

22.1 The Castle shall not be used as a member's registered office, trading address, electoral address or address for service without written permission.

22.2 Post, parcels, luggage and sporting equipment may be received by the Club, after which point the Secretary will notify the member of its arrival. The Club may refuse an item which is unsafe, unlawful, perishable, inadequately identified or burdensome to store.

22.3 A member shall not use the Club's name, staff, vehicles, stores or purchasing arrangements for a private purpose unless the service has been offered and the applicable charge accepted.

23. Health, Safety and Emergencies

23.1 Members and guests shall observe fire, evacuation, food-safety, security, conservation and other reasonable directions. Historic stairs, uneven floors, water, walls, animals and grounds require ordinary care.

23.2 A fire door shall not be propped open, a candle or flame shall not be introduced without permission, and no alarm, extinguisher or safety device shall be interfered with.

23.3 An accident, hazard, loss, suspicious circumstance or need for medical help should be reported to staff immediately. In an emergency, preservation of life and safety takes precedence over ceremony and privacy.

24. Lost Property

24.1 Found property shall be handed to the Secretary. An article not claimed within three months may be disposed of, donated or destroyed, subject to any duty imposed by law.

25. Complaints and Suggestions

25.1 A complaint or suggestion concerning the Club should be made privately to the Secretary, preferably in writing where the matter is serious. A suggestions box shall be provided for members' observations. A matter should not be pursued through staff, aired before guests or published while the Club has had no fair opportunity to consider it.

25.2 The Secretary shall acknowledge and, where appropriate, investigate a complaint. A matter concerning the Secretary may be addressed to the Proprietor.

25.3 Nothing in this By-law prevents a person from reporting a crime, safeguarding concern, licensing matter or legal wrong to the proper authority.

26. Breaches and Immediate Directions

- 26.1** A member of staff may remind any person of a By-law, decline service, close a room, require an object to be put away, or ask a person to leave where reasonably necessary for good order, safety, licensing or the comfort of the House.
- 26.2** The introducing member shall assist in securing a guest's compliance. Any further question shall be dealt with afterwards under the Rules and not by confrontation in the Club Rooms.

27. House Directions

- 27.1** The Secretary may issue a House direction governing a particular room, season, event or facility. It shall have the force of a By-law while displayed or otherwise notified.
- 27.2** Where a By-law and a lawful requirement of a licence, insurer, emergency service, conservation authority or public authority differ, the stricter requirement shall be observed.

SCHEDULE I — CLASSES OF MEMBERSHIP

The classes below describe the ordinary routes by which membership may be sought. The Proprietor may settle questions of eligibility, determine the number admitted to any class and publish or revise the current tariff separately. The number of Stewartry Members shall be limited.

Class	Eligibility and character
Stewartry Member	Resident in postcodes DG1–DG7. Admission is limited.
Outwith Member	Resident outside postcodes DG1–DG7.
The Wise & the Naïve	Aged 18–30, or 70 years and over.
Life Member	Life membership may be conferred upon payment of twelve times the ordinary annual subscription applicable to a member under the current tariff; no annual renewal is due thereafter.
Honorary Member	A person invited in recognition of service, office or distinction; terms are settled by the Proprietor in consultation with the Committee.
Field & Cloth	Members of the Clergy of Churches which are recognised as Endorsing Authorities; Members of: BASC; the Countryside Alliance; recognised gamekeeping, falconry and forestry bodies; established hunts and their officers; the Masters of Foxhounds Association of North America and its recognised or registered hunts; the Société de Vènerie; the Royal Saint-Hubert Club of Belgium; Jagd Österreich and its provincial associations; and such other bodies as the Proprietor may approve. A past or present member of the Kensington Club of St Andrews may qualify notwithstanding that membership of that Club was connected with a period of study at the University. This provision applies to actual members of the Kensington Club and not to University alumni generally. The Proprietor may approve further bodies or individual cases of comparable character. Eligibility for this class does not assure election to the Club or confer reciprocal privileges. Evidence of affiliation or service may be requested.
KCS Membership	Former members of the Kensington Club of St Andrews who have left the University may petition for membership without an entrance fee. A three-year introductory subscription is followed by eligibility for the Field & Cloth rate. Current terms are set out in the tariff.

SCHEDULE II — THE CUSTOMS OF THE HOUSE

It is expected that a member or a guest:

- I.** greets the room. A word to the Secretary, a nod to an acquaintance and a proper introduction to a stranger cost little and establish the temper of the House.
- II.** is punctual for dinner and the day's sport. Country distances excuse prudent departure, not habitual lateness.
- III.** At the Club Table, speaks to more than his neighbour, draws in the solitary member, and does not turn a common meal into a private conference.
- IV.** disagrees agreeably. The interest of conversation lies in difference; its pleasure depends upon self-command.
- V.** does not ask who was present, why somebody was absent, how a candidate fared, or what another member pays. If the answer were his business, it would be volunteered.
- VI.** introduces a guest of whom one can be proud and then attends to that guest. A visitor should not be left to discover the usages of the House alone.
- VII.** treats his telephone as a servant, not a companion at table or in the company of others. Urgent affairs may be conducted elsewhere.
- VIII.** treats staff neither as intimates nor as instruments, but as professional colleagues in the making of the House. Requests are clear, thanks are prompt, and complaints go to the proper person.
- IX.** remembers that Buittle is at once a castle, a home, a monument, a chapel and a club. None of those characters should be made to extinguish the others.
- X.** wears his membership lightly. The card opens a door; it is not a credential with which to impress the world outside.
- XI.** Above all, leaves the House more agreeable than one found it: by good company, a useful kindness, a well-told story, or simply the restraint not to tell it twice.

— REVIRESCO UT FLOREAM —